# Clinical Impact Awards 2025: example application form

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Please ensure you read the [ACCIA applicant guide](https://www.gov.uk/government/collections/clinical-impact-awards-guidance) before entering your application on the [ACCIA portal](https://awards.national-clinical-impact.nhs.uk/s_Login.jsp?lang=1&prole=0).

This is a template to allow you to prepare an application offline. The format of the online form will vary, and word limits will apply.

## Part 1: details

You will be required to complete this section on the portal. Some of this information is carried over from your contact profile for monitoring purposes only.

### Consultant appointment dates

| Organisation | Job title | Date from | Date to |
| --- | --- | --- | --- |
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### Postgraduate qualifications

Please give dates and institutions for any postgraduate qualifications.

| Date | Institution | Qualification |
| --- | --- | --- |
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|  |  |  |

### Personal statement

Give up to 4 examples that summarise your achievements. These should be since your last award. The character count is 1,200, including spaces and carriage returns (the space you get when you press return to start a new line).

Enter your response here.

## Part 2: job plan

### Job plan

This is an important section of the form as assessors will use it to help determine the impact you have made ‘over and above’ your contractual obligations. As well as specifying the contents of your most recent agreed job plan, you can set out any significant changes to your job plan over the last 5 years and include any relevant personal or extenuating circumstances that you feel might be relevant.

Activities carried out outside your job plan can be included in other sections of the form.

Please state the number of programmed activities (PAs) in the sections below as they appear in your most recent agreed job plan. All character counts stated below include spaces and carriage returns (the space you get when you press return to start a new line).

|  |  |  |
| --- | --- | --- |
| Area of job plan | Number of PAs | Current activity details for these PAs |
| Direct clinical care (DCC) duties including on-call work |  | Character count: 100 |
| Supporting professional activities (SPA) |  | Character count: 100 |
| Dedicated academic or research PAs |  | Character count: 100 |
| Additional programmed activities (APA), NHS or other responsibilities, not included above |  | Character count: 100 |
| Total PAs in your job plan |  |  |

### Significant changes in your job plan

Please explain any significant changes in your job plan over the last 5 years.

The character count is 1,000, including spaces and carriage returns (the space you get when you press return to start a new line).

Enter your response here.

### Additional income

Please provide a summary of any additional income you receive from outside your job plan.

The character count is 500, including spaces and carriage returns (the space you get when you press return to start a new line).

Enter your response here.

### Evidence relating to additional income

Does any of the additional income above relate to the evidence in your application?

Yes/No

If yes, please provide details below.

The character count is 500, including spaces and carriage returns (the space you get when you press return to start a new line).

Enter your response here.

### Summary of unremunerated activities or sessions

Please provide a summary of any unremunerated activities or sessions.

The character count is 500, including spaces and carriage returns (the space you get when you press return to start a new line).

Enter your response here.

## Part 3: domains

There are 5 domains. Group your achievements in line with each one and avoid repetition across domains, unless the evidence shows different aspects of your work that is relevant to the domain. In all cases, you must include dates.

See the [ACCIA applicant guide](https://www.gov.uk/government/collections/clinical-impact-awards-guidance) for full details on domains.

All character counts stated below include spaces and carriage returns (the space you get when you press return to start a new line).

Domain 1: service (maximum 2,000 characters)

Give evidence of delivering and developing a high-quality service.

Enter your response here.

Domain 2: leadership (maximum 2,000 characters)

Give evidence of how you have made a significant personal contribution in leading and developing a service, health policy or guidelines, with national and/or international impact.

Enter your response here.

Domain 3: development (maximum 2,000 characters)

Give evidence of your education, training and people development.

Enter your response here.

Domain 4: innovation and research (maximum 2,000 characters)

Give details of your contributions to the NHS through innovation and research including publications with the most significant impact nationally (and internationally).

Enter your response here.

Publications (maximum of 10)

You may abbreviate the title and author list of any publications, but you must include the name of the journal or publication it appeared in with the date, volume and page numbers as relevant. Do not include website addresses or digital object identifier (DOI) links as scorers will not access these.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title of publication | Authors / contributors | Name or place of publication | Year, volume and page numbers (as relevant) | Evidence of impact for this publication |
|  |  |  |  | Character count: 500 |
|  |  |  |  | Character count: 500 |
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Domain 5: work (maximum 2,000 characters)

Give evidence of any other high-quality work with nationally or internationally recognised impact of direct benefit to the NHS.

Enter your response here.

## Part 4: employer verification

This section will be filled in by the applicant's employing NHS organisation. ACCIA no longer requires a narrative statement about the applicant from the employer but your role in the process continues to be important.

To your knowledge, in the last 12 months has the applicant:

* agreed a job plan?
* fulfilled their contractual obligations, including completing an appraisal?
* complied with the Private Practice Code of Conduct?
* to the best of your knowledge, worked to the standards of professional and personal conduct required by the GMC and/or the GDC?
* contributed as appropriate to Care Quality Commission/Health Inspectorate Wales inspections or improvement plans?

Yes/No

If you have answered no to any of the above, please provide more information. Do the reason(s) you have provided give you any cause for concern about the applicant?

Enter your response here.

Are you aware of any actual or potential disciplinary or professional proceedings inside or outside the trust, or have there been any in the last 5 years?

Yes/No

If you have answered yes, please give details includes dates and outcome (if known).

Enter your response here.

To the best of your knowledge, is the information provided on this form (including the job plan details) accurate?

Yes/No

If you have answered no, please provide an explanation.

Enter your response here.